Harry Giles has indicated he will be stepping down as COQA’s Executive Director no later than the end of 2012.

Under Harry’s leadership, our organization has gone from being a “group” to being an incorporated not-for-profit organization; our membership has increased; our budget is healthy; our influence and reputation have grown and we have formed stronger ties with the Canadian Crude Quality Technical Association (CCQTA).

At the June 2011 COQA meeting, Aaron Dillard, Ron Fisher and I were chosen as a search committee, to find a successor to Harry.
COQA Executive Director

- An opportunity to lead a dynamic group of professionals working to maintain the integrity and consistency of the crude oil streams throughout North America.

- A Board of Directors committed to helping the new Executive Director transition smoothly into the position.

- Able to work out of the home in a part time position.

- It is a paid position.
Executive Director
Responsibilities

- Manage and supervise the business of the Corporation.
- Preside at meetings of the Board and of the Members.
- Promote the Association within the petroleum industry.
- Represent the Association at other industry meetings and make presentations, as appropriate.
- Manage the Association’s assets, including finances and internet resources.
- Arrange for all Board and general meetings, including selection of venues, event planning, preparing programs, and inviting speakers.
- Provide leadership in assuring the Association’s objectives are accomplished.
The Ideal Candidate

- Able to devote 700-900 hours annually to the leadership of the COQA.
- Committed to the COQA and its mission and purposes.
- Relevant industry experience, 10+ years preferred.

Desired Competencies-
- Trust & Integrity
- Communication
- Leadership
- Technical Competence
- Organizational Skill
- Effectiveness with Others
  - Patience
  - Perseverance
  - Tenacity
If you are personally interested, know of someone who is, or would like to recommend someone, please contact Aaron Dillard, Ron Fisher, or me.

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